

PEACE LUTHERAN CHURCH
APPROVED Board Meeting Minutes
June 28, 2020

I. Call to Order: 6:30 p.m. at Peace Lutheran Church.

II. Members Present: Jon Peterson, Joseph Perez, Tim Heun, Jeremy Baumann, Ben Simon, Pastor David Hanson, and Mary Fritz-Barfnecht.

Absent: Kevin Schroeder

Others: Marty Malmin, Judy Jacobson, Butch Essig

III. Devotions: Done by Tim Heun

IV. Open Forum:

Butch Essig presented an update on the 10-year anniversary plans. Worship will be from 9:30 to 11:00 a.m. The planning committee is recognizing founding members, deceased members, and past clergy. Dinner will be at 11:30 a.m. The current menu is Champagne Chicken by Hollywood Catering. They should be within budget.

V. Adopt Agenda:

*Motion to adopt agenda with addition of "Personnel Practices" and "Special Gift" added to New Business.
Ben/Tim/No discussion/Carried*

VI. Approval of Minutes

A. Approval of Ministry Board Minutes from May 26, 2020

Motion to approve the May 26, 2020 Ministry Board meeting minutes as written. Ben/Joseph/No Discussion/Carried.

B. Approval of Special Ministry Board Meeting Minutes from June 11, 2020

Motion to approve the June 11, 2020 Special Ministry Board meeting minutes as written. Tim/Jeremy/No Discussion/Carried.

VII. Reports:

A. Financial Report: Judy reviewed income and expenses. Contingency money should be transferred to the Building Fund. Judy will do this.

Motion to approve the financial report as presented. Ben/Jeremy/No discussion/Carried.

B. Pastor's Report: Discussion regarding Director of Youth and Family Ministry, Mark Nissen. His start date is July 1, 2020. He will need to meet with Judy, the Ministry Board, Ministry Teams and Committees, and past leaders in the youth programs. Discussed making the conference room into a youth room. Planning a congregational reception for Mark on July 12, 2020.

Motion to approve pastor's report as presented. Jeremy/Ben/No discussion/Carried.

C. Ministry Team Reports:

i. Worship & Music

VIII. Old Business

A. Director of Youth and Family Position – Mark Nissen: See Pastor's Report.

B. 10-Year Anniversary: Program will continue to evolve with further meetings. See Open Forum.

- C. \$2,000.00 Anonymous Donation: Discussion held on where to use the \$2,000.00 anonymous donation. Consensus of the Ministry Board was that this donation would be put to best use in the Good Samaritan Fund, especially with the economic impact of Covid 19. The Ministry Board is grateful for this generous gift.

Motion made to apply \$2,000.00 gift to the Good Samaritan Fund. Ben/Jeremy/No discussion/Carried

IX. New Business:

- A. Opening the Church: Steps for precautions are a learning process and may need changes as we progress. Discussion regarding further steps the church and leadership could take. Will implement wearing of masks for Communion distributors. Ushers will be asked to dismiss at conclusion of service, from back rows to the front. Congregants are strongly encouraged not to linger in the commons area, but rather go outside for further conversations.
- B. Summer Sermon Series: Cancelled this year. Pastor David will concentrate on orientation of Mark Nissen. Also, due to Covid 19, will minimize worship to Sundays.
- C. Volleyball Court: Looking forward to developing programs for the youth and inviting other churches to games here at Peace. Marty states we will need a rider to our insurance and will investigate such. Discussed how to reserve time on the court with first come, first serve policy. Will add to the website and with schedules and reservation information.
- D. Personnel Practices: With two employees, Peace Lutheran Church needs to have uniform policies regarding paid time off. Suggested it might be time to have an employee personnel handbook. Decision that the executive committee will investigate that and make recommendations. There are at least two members of our congregation that work in Human Resources who can recommend current personnel practices.
- E. Special Gift: Marty and Diane Malmin have generously offered to donate their note payoff monies back to the church with the stipulation that monies would be placed in a fund used for new construction only. The Ministry Board will come up with the proper language for the motion and add as an addendum to the minutes when done, with motion and voting done by email. The account would have Marty Malmin's and Judy Jacobson's names on it to be accessed by either when the need arises.

X. Adjourn:

Motion to adjourn. Joseph/Ben/No discussion/Carried. Adjourned at 8:15 p.m.

XI. Closed with Special Prayer by Pastor David.

XII. Information:

- Next Meeting: July 26, 2020. Meeting will be at Jon Peterson's home.
- July Meeting Devotions: Kevin
- Communion Assistants for July: Joseph & Tim

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ADDENDUM: Vote for "Special Gift" (section IX.E) from Marty and Diane Malmin. Vote was in written email format.

Motion to accept the gift from Diane and Marty Malmin with the following conditions: establish a separate Brick and Mortar fund, invested in a separate bond portfolio with earnings being credited to the fund. This fund would not be used for architect fees, remodeling, IT equipment, or operating expenses. Tim/Jeremy/No discussion/Carried.