PEACE LUTHERAN CHURCH
APPROVED Ministry Board Meeting Minutes
September 15, 2025

I. **Call to Order:** 6:33 pm by Cathy Rieckenberg at Peace Lutheran Church.

II. **Members Present:** Karen Dressel, Bill Helfritz, Dan Nelson, Jon Peterson, Ted Pew, Cathy Rieckenberg, Tory Schmidt, and Pastor John Hopper

Absent:

Others: Dan Cowger, Sue Buelke, Kristi Mittelstaedt

III. **Devotions:** Done by Bill Helfritz

IV. **Open Forum:**

Kristi M. has reviewed the Nor-Son contract and recommended that we have a lawyer review the building contract as well. There are also a few points that need to be reviewed with Nor-Son. Tory will contact them.

Dan Cowger presented an update on the Capital Campaign. We discussed, and it was decided to update the congregation on Sunday, September 28. Some of the visual representation boards will be displayed.

V. **Adopt Agenda:**

Motion to approve Ministry Board Meeting Agenda as written. Jon / Tory / Carried

VI. **Approval of Minutes**

A. Approval of Ministry Board Meeting Minutes from August 18, 2025.

Motion to approve the August 18, 2025, Ministry Board meeting minutes as written. Bill / Ted / Carried

B. Approval of Special Ministry Board Meeting Minutes from August 28, 2025.

Motion to approve the August 28, 2025, Special Ministry Board meeting minutes as written. Bill / Ted / Carried

VII. **Reports:**

A. <u>Financial Report</u>:

Reviewed Financials: Karen reviewed the financials and Finance Ministry Team minutes. Discussed using some of the remaining COVID-19 refund monies to pay for the $5,000 streaming antennae and pro-rated subscription for the streaming service of $1,500. Will need to budget an annual streaming subscription fee of $2,500 for 2026.

Motion to use COVID-19 refund monies to pay for streaming antennae and streaming service subscription. Karen / Ted / Carried

Motion to approve Financial Report as written. Tory / Bill / Carried.

B. <u>Pastor's Report</u>: Read through and make comments on the church profile before September 24.

Motion to approve Pastor's Report as written. Tory / Bill / Carried.

C. <u>Mark's Report</u>:

Motion to approve Mark's Report as written. Tory / Bill / Carried.

D. Design Team Report: tabled during contract review

E. Ministry Team Reports

- Finance
- Hospitality
- Hospitality – Craft Weekend Committee
- Outreach
- Property
- Stewardship – tabled to be discussed under Old Business
- Worship & Music

Motion to accept Ministry Team Reports as written. Tory / Bill / Carried

VIII. Old Business:

A. Stewardship: 220 pumpkins are ready to harvest on September 26.

B. I-Team Candidates and Description: discussion included defining the purpose and description of the scope. Nominating has a working list of candidates to talk to. It was recommended that at least some of the members be retired for availability during the day.

C. Internship for Mark Nissen: Mark has received the outline from Julie Smith at St. Paul seminary and Mark is interested in pursuing. He'll need to select a 3-person advisory board. He will study under Pastor John Hopper.

Motion to approve an internship for Mark Nissen and form an internship committee. Bill / Tory / Carried

NEW BUSINESS:

A. Sunday School – discussion tabled

IX. Adjourn

Motion to adjourn the meeting. Ted / Bill / Carried. Adjourned at 7:37 pm

X. Closing Prayer – The Lord's Prayer

XI. Information:

- Next meeting October 20, 2025, | Executive Board Meeting October 16, 2025
- October Meeting Devotions: Ted Pew
- October Communion Assistant / MB serving: Ted Pew and Jon Peterson