

PEACE LUTHERAN CHURCH
APPROVED Board Meeting Minutes
September 27, 2020

I. Call to Order: 6:30 p.m. at Peace Lutheran Church.

II. Members Present: Jon Peterson, Joseph Perez, Tim Heun, Jeremy Baumann, Kevin Schroeder, Mary Fritz-Barfnecht Ben Simon, and Pastor David Hanson.

Absent:

Others: Marty Malmin, Judy Jacobson, Mark Nissen

III. Devotions: Done by Jeremy

IV. Open Forum:

Kevin Schroeder discussed with the Ministry Board his wish to resign from the Ministry Board. He has been so busy with his work he feels he cannot give the time needed. After discussion he will remain until after the annual election. Jon will notify the Nominating Committee that there will be another opening and that term will be for one year only.

V. Adopt Agenda:

Motion to adopt agenda with the following change to the verbiage of section D under Old Business: "Financial Secretary" will be changed to "Financial Director." Ben/Jeremy/No discussion/Carried

VI. Approval of Ministry Board Meeting Minutes from August 23, 2020

Motion to approve the August 23, 2020 Ministry Board meeting minutes as written. Mary/Kevin/No Discussion/Carried.

VII. Reports:

A. Financial Report: Judy reviewed income and expenses. There is still a positive balance, with \$20,000 under budget. The application for the Paycheck Protection Program loan has been submitted to the bank. They have approved the application and forwarded it to the SBA (Small Business Association) on September 15th. The SBA has ninety days to approve the application for loan forgiveness.

Motion to approve the Financial Report as presented. Jeremy/Ben/No discussion/Carried.

B. Pastor's Report:

Motion to approve Pastor's Report as written. Ben/Kevin/No discussion/Carried.

C. Mark's Report (Director of Youth and Family Ministry):

Motion to approve Mark's Report as written. Kevin/Mary/No discussion/Carried.

D. Ministry Team Reports: Reviewed.

- i. Missions
- ii. Outreach
- iii. Property
- iv. Worship & Music

VIII. Old Business

- A. Youth Space: Mark presented a proposal to make the Conference Room into a youth space. There will be some changes which will come out of move-in costs. Total costs would be approximately \$1,644.00. The Ministry Board discussed the changes and their commitment to developing the youth program. The Property Ministry Team will need to be notified of the changes. Ben will speak to John Weinzierl. Peace has members who are professional painters. Recommended that one be contacted for the change in color in the room.

Motion to approve the youth space as presented. Ben/Joseph /No discussion/Carried.

- B. Scouting Charter: Executive committee and Pastor David met with Jim Bollback who is the scouting District Representative. Joseph summarized the discussion from that meeting. There were concerns about space, conflict with the youth program we are just starting, and timing. The Ministry Board decided now was not a good time for this but would be willing to revisit sometime in the future. Jon will call Jim Bollback and Joseph will talk to our congregation member that was interested in this program.

- C. Covid Survey: The Ministry Board received the completed Covid survey to review. Mary led a discussion regarding the findings. Masks are not being worn in worship. The Ministry Board will hand out masks before worship as they walk into church and personally ask each person to wear them. There are a few people who have not been wearing masks and they will be spoken to directly by a Ministry Board member. Seating remains a problem. Some people are sitting on taped off seats. Ushers will be asked to keep a head count and when the sanctuary reaches 120, it will be closed. Worshipers will then be directed to the Fellowship Hall. Suggestion was made to make the Fellowship Hall more inviting so people feel they are a part of worship. Pastor will deliver communion to those in the Fellowship Hall. The Ministry Board needs to lead by example so will take seats in the Fellowship Hall.

After discussion and based on the findings, the Ministry Board made some changes to current procedures. A draft letter was read by Mary outlining the survey results and procedure changes. The letter was approved will be sent to the congregation in a separate email.

Motion to approve the Covid response letter to the congregation. Mary/Jeremy/No discussion/Carried.

D. Financial Director: Marty Malmin announce last month that he would be retiring as the Financial Director. He has announced that Jeremy Baumann has agreed to take the position. They will work together to form the 2021 budget. After the annual Congregational meeting Jeremy will officially take over the position. Congratulations to Jeremy. Jeremy can remain on Ministry Board as this is not an elected position.

E. Leadership Meeting: Postponed until next year.

IX. New Business:

A. Opening Church to Other Events:

- The IF:Gathering conference is limited to 60 people.
- Marty Malmin, Hospitality Chair, said the annual Cookie Walk & Bazaar and Ladies Luncheon events held in December will not happen this year unless there is a change in current Covid restrictions.
- A group wants to have a Halloween event called Trick or Trunk since the City of Watertown is not having its annual Business Trick or Treat. The Ministry Board recommended having the event from 2:00 to 4:00 p.m. since it gets dark by 5:00 p.m. The Ministry Board also suggested that this plan be coordinated with the Youth Activities Ministry Team.

B. Stewardship: To stay in touch with all of our congregation members, the Ministry Board thought about delivering pineapples to all the members. Stewardship has come up with a Bee theme for this year which entails a jar of honey for every member as a Thank You gift. This will be per family for Stewardship Sunday. Those that would not be in attendance would then receive a personal visit from either someone on the Stewardship committee or a Ministry Board member. All Sunday's in October will be Stewardship related.

C. December Programs: In planning for Christmas Services, the church will use Breeze (the churches database) for attenders to reserve seats online for a specific service. Chairs will have to be rearranged after each service and will take some coordinating. Discussion about possibly adding a fourth service to accommodate all the worshipers. December 20th is the Children's Program. We may need to do the same reservation program for that as well.

D. Hanson Memorial Gift: Pastor David and his family would like to donate a memorial gift in memory of his father, Wayne Hanson. The gift would be a gaga ball court. Ideas for names would be PLC Stadium. Very thankful for their thoughtfulness.

Motion to accept the memorial gift of a gaga ball court. Mary/Kevin/No discussion/Carried.

X. Adjourn:

Motion to adjourn. Jeremy/Tim/No discussion/Carried. Adjourned at 8:30 p.m.

XI. Closed with the Lord's Prayer.

XII. Information:

- Next Meeting: October 25, 2020.
- August Meeting Devotions: Ben
- Communion Assistants for August: Jeremy and Jon