

**PEACE LUTHERAN CHURCH**  
APPROVED Board Meeting Minutes  
August 21, 2023

- I. Call to Order:** 6:33 pm by Mike Rupp at Peace Lutheran Church.
- II. Members Present:** Jaime Carlson, Bill Helfritz, Joseph Perez, Cathy Rieckenberg, Mike Rupp, Tory Schmidt and Pastor David Hanson.

**Absent:** Karen Dressel

**Others:** Judy Jacobson

- III. Devotions:** Done by Bill Helfritz

- IV. Open Forum:**

- V. Adopt Agenda:**

*Motion to approve Ministry Board Meeting Agenda as written. Jamie C / Tory S / Carried*

- VI. Approval of Minutes**

- Approval of Ministry Board Meeting Minutes from July 24, 2023 as amended “The Employee Retention Fund credit, which is from the Covid 19 Cares Act, is a possible tax refund for employed personnel at the time of shutdowns” (VII. i. bulletin item 2).

*Motion to approve the July 24, 2023 Ministry Board meeting minutes as amended. Cathy R / Jamie C / Carried.*

- VII. Reports:**

- A. Financial Report:

- Judy reviewed income and expenses for July 2023.
- Judy noted that she is getting more comfortable with the new software.
- Discussion on the increase of \$35,000 in operating expenses from 2022. Judy will have a general breakdown of what these expenses were when doing the August Financials.
- The Employee Retention credit (which is from the Covid 19 Cares Act) is still being worked on.

*Motion to approve financial report as presented. Cathy R / Bill H / Carried*

- B. Pastor’s Report:

*Motion to approve Pastor’s Report as written. Jamie C / Cathy R / Carried.*

- C. Mark’s Report:

*Motion to approve Mark’s Report as written. Tory S / Joseph P / Carried.*



D. Ministry Team Reports

- Care
- Hospitality
- Property
- Stewardship (July & August)
- Worship & Music

*Motion to accept all submitted Ministry Team reports as written. Joseph P / Jamie C / Carried*

**VIII. Old Business:**

- A. Rainy Day Fund: established primarily for unexpected / unbudgeted expenses (i.e., water heaters, computer, etc.)
- B. Undesignated Fund Policy: established for all year-end undesignated donations but with this policy there will be a 90-day time limit for the donor to designate where the funds will be distributed.
- C. Building Our Future Fund Policy: this is a designated fund with specific funding laws and spending restrictions. This Fund is governed by the PLC By-Laws

New Fund Policies – These three funds were discussed and will be taken and presented to the Financial Committee. If approved, they will come back to the Ministry Board for final approval.

- D. Presentation Planning Team Email: A personal email went to all the team members thanking them for their participation and reminding them of the August 23, 2023 meeting. Discussion was held that the Ministry Board would attend this Wed. mtg for support of the PPT group.

**IX. New Business:**

- A. Nor-Son Meetings Review: Disappointed in the turn out for these meetings. Much of what was discussed was already known. Discussed how to actively promote the congregation meetings with the upcoming PPT group. Hal will be in charge of promotions, but it was suggested by some to make announcements at church, use PowerPoint of timeline and give periodical progress reports.
- B. Church Attendance Discussion (Email from Pastor David): Discussed the trends in Church attendance from the Silent Generation (1928-45), Baby Boomer generation (1946-64), Generation X (1965-80), Millennials (1981-96), to the newest Z generation (1997 – present).

**X. Adjourn**

*Motion to adjourn meeting. Bill H / Joseph P / Carried. Adjourned at 8:34 pm.*

**XI. Closed with Prayer:** Pastor David lead us in prayer.

**XII. Information:**

- Next Meeting: September 18, 2023
- September Meeting Devotions: Karen Dressel
- September Communion Assistants: Cathy Rieckenberg and Mike Rupp