

PEACE LUTHERAN CHURCH
APPROVED Board Meeting Minutes
October 23, 2023

- I. Call to Order:** 6:33 pm by Mike Rupp at Peace Lutheran Church.
- II. Members Present:** Jaime Carlson, Karen Dressel; Bill Helfritz, Joseph Perez; Cathy Rieckenberg, Mike Rupp, Tory Schmidt and Pastor David Hanson.
- Absent:**
- Others:** Judy Jacobson
- III. Devotions:** Done by Jaime Carlson
- IV. Open Forum:** None
- V. Adopt Agenda:** Addition of VII. D. Outreach Minutes, IX. D. D. Unplanned Costs Associated with Metronet Internet/Phones Upgrade, and IX. E. Constitution Bylaws Concerning Absentee Ballots.

Motion to approve Ministry Board Meeting Agenda with addition of VII.D., IX.D., and IX.E. Tory S / Bill H / Carried

VI. Approval of Minutes

- Approval of Ministry Board Meeting Minutes from September 18, 2023.

Motion to approve the September 18, 2023 Ministry Board meeting minutes as written. Karen D / Jamie C / Carried

VII. Reports:

A. Financial Report:

- Reviewed income and expenses for September 2023
- Discussed the status of the stock, which was given. Judy will contact the financial advisor for the stock and discuss options.

Motion to approve financial report as presented. Joseph P / Cathy R / Carried

B. Pastor's Report:

Motion to approve Pastor's Report with the correction of New Member Sunday as December 10, 2023. Tory S / Joseph P / Carried.

C. Mark's Report:

Motion to approve Mark's Report as written. Cathy R / Karen D / Carried.

D. Ministry Team Reports

- Hospitality
- Outreach

Motion to accept Ministry Team reports as written. Joseph P / Bill H / Carried

VIII. Old Business:

- A. HJA Update: Starting interviews on October 30th. HJA will email out surveys to those who attended the presentation but are not having a personal interview. All those who attended the presentation will have the opportunity to voice their input.



- B. Congregational Updates: Board will keep Congregation informed through email and speaking at services so they have a continual update on the HJA progress.
- C. Employee Retention Fund Credit: This is completed per Judy Johnson. She thanked Sandy and Pastor for their assistance in collecting information that was required. It should take 6 to 15 months to receive the fund credit. After the lawyer fees, it should be a little over \$40,000.

IX. New Business:

- A. Christmas Eve MB Volunteers/ Schedule: Since Christmas Eve is on Sunday, there will be NO am service. The Christmas eve services, and MB reps are:
3pm: open - Jamie C close-Tory S
5pm: open - Joseph P close- Mike R
9pm: open /close – Cathy R
- B. January Meeting -Building Our Future Fund: There will be a congregational meeting to discuss and vote on the results of the HJA research. Discussed having this as a separate meeting from the annual congregational meeting. It is tentatively set for Sunday, January 14th. A finance meeting will be held in December, which will include information/update on the HJA results.
- C. Minimum Distribution Letter: This was discussed as a charity donation for members to utilize their Required Minimum Distribution (IRA and other retirement plans) to avoid taxes. Pastor David will be sending out a letter to congregational members who are eligible to do this.
- D. Unplanned Costs Associated with Metronet Internet/Phones Upgrade: There are additional unplanned costs for IT and equipment with the MetroNet transition. We also did not consider how the switchover would impact the Fire Security System. This was discussed with Judy's input.

Motion to pay for the IT support, equipment, to stay with Brothers Fire and Security, and pay the new charges for 2023 with the Contingency Line in Finance. Bill H / Tory S / Carried.

Mike R will contact the Brothers Fire and Security to find out where our fire calls go and how they are responded to.

- E. Constitution Bylaws Concerning Absentee Ballots: This will be discussed at the November Ministry Board meeting. Following is the section from the constitution which is going to be reviewed:
- A6.05 Voting by proxy shall not be permitted for any matter. Voting by absentee ballot shall be permitted under the following conditions:
- a. The member is out of the state of Minnesota at the time of the congregational meeting.
 - b. The member shall notify the Ministry Board of their reason for missing the congregational meeting and their desire to receive an absentee ballot.
 - c. The member shall submit their sealed ballot to the congregational President prior to the congregational meeting. The sealed ballot shall be opened and counted with all other ballots during the congregational meeting.
 - d. Absentee ballots can only cover elections and ratifications that cannot change during a course of a meeting.

X. Adjourn

Motion to adjourn meeting. Tory S / Karen D / Carried. Adjourned at 8:05 pm.

XI. Closed with Prayer: Pastor David lead us in prayer.

XII. Information:

- Next Meeting: November 20, 2023. Executive meeting November 16, 2023
- November Meeting Devotions: Joseph Perez
- November Communion Assistants: Joseph Perez and Cathy Rieckenberg