

PEACE LUTHERAN CHURCH
APPROVED Board Meeting Minutes
November 20, 2023

I. Call to Order: 6:31 pm by Mike Rupp at Peace Lutheran Church.

II. Members Present: Karen Dressel; Bill Helfritz, Joseph Perez; Cathy Rieckenberg, Mike Rupp, Tory Schmidt and Pastor David Hanson.

Absent: Jamie Carlson

Others: Nominating Committee Representatives: Kelsie Simon and Laura Wendland

III. Devotions: Done by Joseph Perez

IV. Open Forum: **Kelsie Simon** and Laura Wendland presented the list of candidates for the 2024 Nominating Committee and the Ministry Board.

Ministry Board: Karen Dressel, Teri Dressel, Marla Erickson, Jon Peterson

Nominating Committee: Dan Juncewski, Jessica McGowan, Diane Malmin, Bob Rieckenberg, Greg Tesch

There may be one more candidate for the Nominating Committee. They will present the final names at the December Ministry Board Meeting.

The board thanked Kelsie and Laura for their work in getting these candidates..

V. Adopt Agenda:

Motion to approve Ministry Board Meeting Agenda as amended to include review of wording in Year-End Donor Policy. Karen D. / Bill H / Carried

VI. Approval of Minutes

- Approval of Ministry Board Meeting Minutes from October 23, 2023.

Motion to approve the October 23, 2023 Ministry Board meeting minutes as written. Karen D / Joseph P / Carried

VII. Reports:

A. Financial Report:

- New Finance Chair – Introduced Dan Cowger, new Finance Chair.
- Financial Update – Reviewed income and expenses for October 2023

Questions in regard to the Build the Future Fund Expense and what has been paid to HJA. This will be answered and reviewed in the December meeting as no one from Finance was present.

Motion to approve financial report pending the questions on the Build the Future data. Cathy R / Tory S / Carried

- Signatures for Peace Lutheran Financial Accounts – Discussed signature changes for Citizens Alliance Bank Accounts, Safety Deposit Box, RBC Wealth Management Account, and Edward Jones Account. Pending the background check, Dan Cowger will be added.

Motion to remove Jeremy Baumann from Citizens Alliance Bank Accounts, Safety Deposit Box, RBC Wealth Management Account, and Edward Jones Account and to add Dan Cowger to same, pending background check on Dan. Cathy R / Karen D / Carried.

B. Pastor's Report:

Motion to approve Pastor's Report as written. Joseph P/ Cathy R/Carried.



C. Mark's Report:

Motion to approve Mark's Report as written. Cathy R / Bill H / Carried.

D. Ministry Team Reports

- Altar Care
- Care
- Finance
- Hospitality
- Outreach
- Stewardship
- Worship & Music

Motion to accept Ministry Team Reports as written. Joseph P / Karen D / Carried

VIII. Old Business:

- A. HJA Final Survey to Meeting Attendees: Hal Johnson and Associates Mailed out a survey to families who attended an informational meeting but was not personally interviewed.

IX. New Business:

- A. HJA Results Presentations: Hal Johnson and Associates will present their observations and recommendations to the Ministry Board and to the PPT Committee on Thursday, December 7 at 6 pm. This will be the last meeting with HJA. Pastor will be sending out notices about the meeting to the PPT committee.

A second meeting of the Ministry Board and the PPT committee will be held the following Thursday, December 14 at 6 pm. The results of the Survey will be discussed as well as next steps and a date for the congregational meeting to announce the results of the survey.

- B. Nominating Committee: Nominations for Ministry Board and Nominating Committee will be finalized in the December Board meeting.

- C. Clarify Absentee Voting: Discussion on the Absentee Voting Article A6 changes are:

Article A6 Meetings

A6.05 Voting by proxy shall not be permitted for any matter. Voting by absentee ballot shall be permitted under the following conditions A OR B.

- a. The member, in good standing, is out of the state of Minnesota at the time of the congregational meeting.
- b. The member must notify the Ministry Board at their regular meeting prior to the congregation meeting of their reason for wanting a absentee ballot.

A6.06 Absentee Ballot returned

- a. Submit the approved and sealed Absentee Ballot at least four (4) days prior to the meeting to the church office during regular office hours. The sealed ballot shall be opened and counted with the other ballots during the congregational meeting.
- b. Absentee ballots can only cover elections and ratifications that cannot change during the congregational meeting.

- D. Preliminary Budget: Discussion as to balancing budget. Tabled as no Finance was available for questions.

- E. Year-End Donor Policy Wording: Wording on the policy for Year-End Donor was discussed and clarified. “Undesignated Donor Fund” will be changed to “Undesignated Donations Fund” in section three of the Policy.

Motion to accept the policy wording change as presented. Cathy R / Karen D / Carried

X. Adjourn

Motion to adjourn meeting. Joseph P / Karen D / Carried. Adjourned at 8:30 pm.

XI. Closed with Prayer: Pastor David lead us in prayer.

XII. Information:

- Next Meeting: December 18, 2023. Executive Board Meeting December 14, 2023
- December Meeting Devotions: Cathy Rieckenberg
- December Communion Assistants/MB Serving: Karen Dressel and Cathy Rieckenberg
- Christmas Eve Communion Assistants/MB Serving: 3 PM – Jaime Carlson and Tori Schmidt
5 PM – Joseph Perez and Mike Rupp
9 PM – Cathy Rieckenberg