

PEACE LUTHERAN CHURCH
APPROVED Board Meeting Minutes
October 25, 2020

I. Call to Order: 6:30 p.m. at Peace Lutheran Church.

II. Members Present: Jon Peterson, Joseph Perez, Tim Heun, Jeremy Baumann, Mary Fritz-Barfnecht, Ben Simon, and Pastor David Hanson.

Absent: Kevin Schroeder

Others: Marty Malmin, Judy Jacobson, John Weinzierl

III. Devotions: Done by Ben

IV. Open Forum:

John Weinzierl requested that the Ministry Board consider including resealing the parking lot in the 2021-year budget. He has received one bid thus far to get an idea of what it would cost. The bid was \$12,500 and did not include filling the cracks for next year. There is currently \$4,300 in the parking lot fund. There are also some designated donations expected to come for this fund as well, but have not yet been received.

V. Adopt Agenda:

Motion to adopt agenda as written. Mary/Ben/No discussion/Carried

VI. Approval of Ministry Board Meeting Minutes from September 27, 2020

Motion to approve the September 27, 2020 Ministry Board meeting minutes as written. Joseph/Tim/No Discussion/Carried.

VII. Reports:

A. Financial Report: Judy reviewed income and expenses. Last month ran in a negative balance for the first time all year. Payroll Protection Program (PPP) fund was approved so now becomes a grant. Overall, expenses (\$26,000) are under budget. Committee chairs will receive budget packages in mid-November to begin planning for the 2021 budget, with the expectation to have them back by December 1, 2020.

Motion to approve the Financial Report as presented. Jeremy/Tim/No discussion/Carried.

B. Pastor's Report:

Motion to approve Pastor's Report as written. Ben/Joseph/No discussion/Carried.

C. Mark's Report (Director of Youth and Family Ministry):

- D. Ministry Team Reports: Reviewed.
 - i. Missions
 - ii. Outreach
 - iii. Property
 - iv. Worship & Music

VIII. Old Business

- A. Employee Handbook: Pastor David stated that he plans to meet with Mark Nissen and Sandy Fleischman next week to discuss the proposed employee handbook and any thoughts or changes they may have. He will bring back thoughts/recommendations to the board in November.
- B. Stewardship: Survey and pledge card submissions will be reviewed this week. Someone will connect with those who have not responded. A total amount should be available by the third week in November. A suggestion was made to add occupation to the survey questionnaire for next year to help identify talents within our church.
- C. Communion Pick Up on Fridays: Set up for this weekend. The prepackaged cups (purchased last spring) will be available for pick up from the office with a bulletin.
- D. Covid, How are we Doing?: Jeremy and Tim have spent time developing a written Covid guide for the congregation which was sent to the Ministry Board for review. A written policy is needed to protect the church in case of an outbreak linked to the Church. Jeremy will send the written covid guide again and asked that the Ministry Board review so it can be voted on. It was also recommended that the coat closet not be used this winter to prevent congestion and potential spread. Hangers will be removed.
- E. \$200 Data Hot Spot: The churches current Verizon hotspot has 15 GB per month which is not enough for all the worship, funeral and wedding services currently being streamed. Proposed the church purchase an additional hot spot for \$200 which will provide an additional 15 GB per month. This will increase the monthly expense another \$20.00 as well but will provide a better worship experience for those currently worshipping from home, so the money is well spent.

Motion to move forward with the purchase of a \$200 Verizon Jet Pack hotspot and the additional \$20 per month data plan. Mary/Ben/No Discussion/Carried.

IX. New Business:

- A. Nominating: The Nominating committee is having trouble getting people to run for the Ministry Board because of the Sunday night meeting. The meeting night can be changed. This will be discussed with the new Ministry Board in January. The Nominating committee will bring the names of persons interested in the Ministry Board position to the November meeting.

- B. Christmas Program December 20: A survey was sent to the parents of children that would potentially participate in the Christmas Program. The results of the survey were positive so the Christmas Program will proceed. It is scheduled for December 20th. Currently the plan is to have two programs to accommodate seating in accordance with Covid restrictions. Programs will possible be at 9:00 and 11:00 a.m. with a request for RSVPs to help plan for these services.
- C. Christmas Services: The current plan is to have four worship services – 3:00 p.m., 4:30 p.m., 6:00 p.m. and 9:00 p.m. Each service will be 50 minutes in length to allow for clearing of the parking lot and easy transition for the next service. All services will be by RSVP with seats reserved. Ushers will escort people to their seat(s). Walk-ins are welcome and will be seated in the Fellowship Hall. Volunteers and all-hands-on-deck are needed to make this work. It is not what the Ministry Board or church wants for Christmas Eve worship but it is needed with current Covid restrictions.
- D. Nesvold Scholarship: Paul and Joan Nesvold plan to continue the scholarship program for our graduating high school seniors. Currently each scholarship is \$200.00. Pastor David and Joseph will discuss with the Nesvolds about possibly increasing scholarship amount. Further discussion at November meeting.
- E. Robert Dean Gift: Robert has been a very valuable asset in getting the video equipment set up for Facebook livestreaming on Sundays. There is a need for another camera to provide better coverage in the sanctuary during livestreaming. The cost for this second camera is \$2,000. Robert has graciously offered to donate the money needed to purchase this second camera.

*Motion made to accept donation from Robert Dean to purchase a second PTZ camera.
Tim/Joseph/No Discussion/Carried. A sincere thank you to Robert!*

- F. Community Need: Joseph informed the Ministry Board that a family in New Germany completely lost their home and belongings in a fire. This has been devastating to a family. In addition, the husband is having cancer treatments and one of the children is a Watertown student with special needs. Holidays are quickly approaching, and Joseph asked if the congregation could consider doing something to help this family. Discussion ensued. Will add to the November agenda to allow time to research what is most needed.

X. Adjourn:

Motion to adjourn. Ben/Joseph/No discussion/Carried. Adjourned at 8:30 p.m.

XI. Closed with the Prayer by Pastor David.

XII. Information:

- Next Meeting: November 22, 2020.
- November Meeting Devotions: Joseph
- Communion Assistants for November: Joseph and Jeremy