

PEACE LUTHERAN CHURCH
APPROVED Board Meeting Minutes
November 17, 2025 – Updated December 15, 2025

- I. Call to Order:** 6:32 pm by Cathy Rieckenberg at Peace Lutheran Church.
- II. Members Present:** Karen Dressel, Bill Helfritz, Dan Nelson, Jon Peterson, Ted Pew, Cathy Rieckenberg, and Pastor John Hopper
 - Absent:** Tory Schmidt
 - Others:** Bob Rieckenberg and Julie Potter
- III. Devotions:** Done by Bill Helfritz
- IV. Open Forum:**

Bob Rieckenberg provided an update on Nominating Committee.

Julie Potter presented information on Minnesota Paid Leave. See X. A. for details.

- V. Adopt Agenda:**

Motion to approve Ministry Board Meeting Agenda as written. Jon / Bill / Carried

- VI. Approval of Minutes**

A. Approval of Ministry Board Meeting Minutes from October 20, 2025.

Motion to approve the October 20, 2025, Ministry Board meeting minutes as written. Ted / Jon / Carried

- VII. Closed Session**

- VIII. Reports:**

- A. Financial Report:

Reviewed Financials: Karen reviewed the financials and Finance Ministry Team minutes.

Motion to approve Financial Report as written. Karen / Ted / Carried.

- B. Pastor's Report:

Motion to approve Pastor's Report as written. Bill / Jon / Carried.

- C. Mark's Report:

Motion to approve Mark's Report as written. Dan / Ted / Carried.

- D. Design Team Report: No Report

- E. Call Committee Report – 1) Approval of church and pastor profiles, 2) Pastor John will be doing a Bible study with the Call Committee on the Call, 3) Ministry Board to decide when to post on LCMC, Augustana, and maybe NALC sites

- 1. Church profile was approved in October
 - 2. Pastor profile

Motion to accept Pastor profile as written. Karen / Dan / Carried

- 3. Decision to Post

Motion to post the church and pastor profiles on the three sites listed above as presented. Call will be posted January 5, 2026. Dan / Ted / Carried.

Motion to approve the Call Committee Report as presented. Dan / Ted / Carried.

F. Ministry Team Reports

- Altar Care
- Prayer & Care
- Christian Education
- Finance
- Hospitality
- Missions
- Worship & Music (October and November)

Motion to accept Ministry Team Reports as written. Jon / Ted / Carried

IX. Old Business:

A. I-Team: Bob Rieckenberg reported for the Nominating Committee during Open Forum.

I-Team: Members appointed by Ministry Board: Cory Meyer, Arvin Senne, Alex Hickel, Elizabeth Schultz; yet to confirm: Jim Grosshuesch

B. Strategic Planning: tabled

X. NEW BUSINESS:

A. Minnesota Paid Leave: Julie Potter gave us a very thorough explanation, during Open Forum, on this new Minnesota Law that takes effect January 1, 2026. *For 2026, it was agreed – even split .33% employee and .33% Peace – for a total of .66%.*¹

Motion to proceed with implementation and communication. Jon / Bill / Carried

B. Missions & Outreach: Cathy discussed the 10% tithe based on the previous year's budget, which should cover both groups, *as written in the by-laws.*¹

C. Holiday Office Hours: Christmas Day and New Year's Day holidays fall on a Thursday this year. Discussion regarding closing the office on Friday, December 26, and Friday, January 2.

Motion to close the office on Friday, December 26, and on Friday, January 2. Karen / Jon / Carried

D. Congregational Update: Cathy will give an update during the service on the I-Team and the signing of the contract on November 30. 23.¹

XI. Adjourn

Motion to adjourn the meeting. Bill / Ted / Carried. Adjourned at 8:00 pm

XII. Closing Prayer

XIII. Information:

- Next meeting December 15, 2025, 6:30 | Executive Board Meeting December 11, 2025
- December Meeting Devotions: Cathy Rieckenberg
- December Communion Assistant / MB serving: Jon Peterson and Dan Nelson

¹amendments approved at 12/15/2025 Ministry Board meeting