

**PEACE LUTHERAN CHURCH**  
APPROVED Special Board Meeting Minutes  
January 3, 2021

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- I. Call to Order:** 6:30 p.m. at Peace Lutheran Church.
- II. Members Present:** Jon Peterson, Joseph Perez, Mary Fritz-Barfnecht, Kevin Schroeder, Ben Simon, Tim Heun, and Pastor David Hanson.

**Absent:** Jeremy Baumann

**Others Present:** Marty Malmin, Bob Rieckenberg, Paul Nesvold, Judy Jacobson

- III. Devotions:** Done by Jon

**IV. Discussion Regarding Budget 2021 and How to Increase Giving**

The 2021 proposed budget is \$315,000. Faith Promises falls short of the proposed budget. Discussion on how to bridge the gap.

Judy presented a few ideas: There has not been a newsletter for some time. We might consider reinstating the newsletter. There is a larger budget this year alone by adding the Director of Youth and Family position. We need to make the congregation aware of how Mark has enhanced the youth program and adding value to the youth and to the church. Have the youth do a video message of thanks to Mark in how he has influenced /enriched their lives so far. Youth testimonial email or letter that could go out to those not attending. Communicate frequently throughout the year with the members about the budget (income and expenses.)

Bob Rieckenberg presented: We have from now until the annual meeting to communicate the value of Peace and what the church can do for each member. Suggested an open forum to present the proposed 2021 budget and financials. A letter sent prior to the meeting to describe financial concerns and if anyone has suggestions to help reduce the deficit. A personal phone contact for those unable to attend the meeting. Congregational Open Forum scheduled for January 17, 2021 following the 9:00 a.m. worship. How many new members have we had in the last few years, as that number and potential giving could be considered?

Ben Simon shared that he had done some readings on this subject. He suggested a thermometer to show budget and income that could be a visible sign throughout the year, so the information was always available.

Marty Malmin: Present to the congregation what it really takes to run the church. Countless hours of volunteerism with the many aspects of upkeep to the church. (i.e.: lawn fertilization and mowing, snow removal, custodial with weekly cleaning and repairs, financial secretary, and financial administrator. What would the value of this be if we had to hire this to be done?

### **Estimated Value of Some of the Donated Time and Materials Per Year**

Lawn Mowing Service (cut for about 20 weeks at \$250 per week)	\$5,000
Lawn Fertilizer (one application per year)	\$1,000
Snow plowing (about eight times per year at \$150 per plow)	\$1,200
Custodial (eight hours a week, \$35 per hour, 52 weeks a year)	\$14,560
Financial Secretary (three hours per week, \$25 per hour, 52 weeks a year)	\$3,900
Financial administrator (four hours per week, \$25 per hour, 52 weeks a year)	<u>\$5,200</u>
<b>TOTAL</b>	<b>\$30,860</b>

General discussion continued. Stewardship may want to help with involvement in this meeting.

#### **V. Formulate a Plan to Increasing Giving**

Ministry Board will have another meeting the week of January 3, 2021 to discuss a presentation to the congregation and formulize a plan. Stewardship will be continually ongoing throughout the year, which will also be new.

#### **VI. Annual Meeting**

Per the constitution, absentee voting is available for those who will be out of the state at the time of the Annual meeting. We do not want to change the constitution because of the Covid pandemic. General discussion to handle the voting procedure for those that do not feel comfortable coming in person to church for the Annual Meeting. After much discussion we developed the plan for 2020 Annual Meeting scheduled for January 31, 2021 and the voting procedure.

Those congregants concerned with Covid and will not attend the Annual Meeting may come in person to the office during business hours the week of January 25 – January 29, 2021. Sandy will check members in to vote on the official roster. Votes will be sealed in an envelope and submitted to the Nominating Committee. This procedure is in effect for the 2020 Annual Meeting only.

*Motion to approve the changes in voting protocol for the 2020 Annual Meeting scheduled for January 31, 2021 as written above. Joseph/Mary/ No discussion/ Approved.*

On January 31, 2021, the day of the annual meeting, congregants will check in at the voting table and during that time will offer coffee until all people are registered and the meeting starts.

#### **VII. Adjourn:**

*Motion to adjourn Ben/Mary/No discussion/Carried.*

#### **VIII. Closed with prayer lead by Pastor David.**

**IX. Information:** Next meeting scheduled for Thursday, January 7, 2021 at 6:30 p.m.